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**Occupational Therapy Department**

**Data Management & Professional Ethics for Scholarly Work Agreement**

Participating in faculty research is an exciting opportunity provided to occupational therapy students. In order to maintain ethical and professional scholarly practice, the following agreement will be presented to all 2nd year occupational therapy students prior to completion of the research course series.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please, print your name), agree to the following criteria by acknowledgement with my signature below.

* All research conducted during 784/786/788 with faculty, expert consultants, and other collaborators is the property of the principal investigator. Students, while participating in research under faculty supervision, are in a supporting role in order to learn the research process; this role may include data collection and analysis.
* Prior to completion of the final semester of 786/788 all data will be provided to the principal investigator in its entirety. Students shall not maintain a copy of any data collected during the research project.
* Before students can store any data, draft manuscripts, or information related to the research project on a virtual platform (cloud, google site, one drive, etc.) they must receive special permission from the principal investigator before they can do so. The data will be removed from this platform, in accordance with responsible research practice once all research activities are concluded.
* Authorship will be determined by faculty in collaboration with student researchers. No aspect of this project, or data derived from it, can be used without the express permission of the principal investigator or reproduced as original work.

Collaboration in future research projects of interest is a welcome method to remain active in scholarly work and evidence based practice. Future inquiries into faculty research are welcome.

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_