**Teaching Expectations for Faculty for MOT/OTD Program**

**All faculty must fall within these defined ranges for activities based on RU guidelines, except for primarily administrative positions.**

* Teaching (40% - 75%)
* Professional Contributions (15% - 40%)
* University Service (5% - 30%)

Faculty will fall in these activity ranges with the following teaching expectations. The percentages indicate approximately how much time you should be putting into the following activities, based on a 40-hour work week. For example, based on the percentages below, a tenure-track faculty member should be spending ~24 hours (60%) on teaching, ~8 hours (20%) on professional/research, and ~8 hours (20%) on service.

Graduate Courses: This is the approximate amount of time that should be put towards graduate courses.

|  |  |  |  |
| --- | --- | --- | --- |
| Credits | Students | % 40 hr wk. | Hrs/week |
| 2-credit practicum  | 3-5  | 13% | At site: 2- 3 hrs.Prep/grade: ~3 |
| 2-credit course  | 20-25  | 17% | In class: 2Prep/grade: ~5 |
| 3-credit course | 20-25  | 25% | In class: 3Prep/grade: ~7 |
| 4-credit course | 20-25  | 33% | In class: 4Prep/grade: ~9 |

**This is the breakdown of percentages for different faculty:**

**Special Purpose Faculty, including Full-Time Temporary Faculty (9-month)**

* 75% Teaching
* 10% Professional Contributions
* 15% University Service

\*Teaches up to 18 credits fall/spring

**Tenure Track and Tenured Faculty (9-Month)**

* 60% Teaching
* 20% Professional Contributions
* 20% University Service

\*Teaches up to 15 credits fall/spring

**Tenure Track and Tenured (9-Month) with a leadership position (e.g. Associate Chair, MOT Program Director) not supported by an additional stipend**

* 50% Teaching
* 20% Professional Contributions
* 30% University Service

\*Teaches up to 12 credits fall/spring

**Academic Fieldwork Coordinator: (12-months)**

* 75% Teaching (includes fieldwork coordination)
* 10% Professional Contributions
* 15% University Service

\*Teaches up to 12 credits fall/spring/summer (includes Professional Seminars)

**Site Coordinator (12-months)**

* 50% Teaching
* 20% Professional Contributions
* 30% University Service

\*Teaches up to 12 credits fall/spring/summer

**Department Chair and MOT Program Director (12-months)**

* 20% Teaching
* 20% Professional Contributions
* 60% University Service

\*Teaches up to 6 credits fall/spring/summer

Other things that will be considered when making teaching assignments:

* New course prep
* Number of students per course
* Co-taught courses depending on how they are split
* Mentorship of new faculty member or adjunct
* Faculty who are engaging in research, program development, or personal development (e.g. doctoral degree) activities that are of direct benefit to the department and students.
* Doctoral courses and Capstone advisement

**Current Departmental Leadership Positions:**

MOT Program Director

OTD Program Director

Associate Chair

Site Coordinator RUC

Graduate Program Coordinator (receives a $5000 summer stipend rather than course release)